

SUGGESTED ACTION LIST FROM ORGANISERS CONSULT JULY 2019

DANCE ETIQUETTE	Attention should be drawn to dance etiquette at all events to ensure safety of all.	CALLERS ORGANISERS
	Revise Dance Etiquette sheet if protocols are different	ORGANISERS
	Make D/E document available at dances and make a strong point of encouraging attendees to read and note them.	ORGANISERS
	PLEASE NOTE: A Dancers meeting has been held and a Working Group (WOGs) will consider options.	WOGs
BUDGETS	Organisers to submit budget for 2019-20 ASAP	ORGANISERS
WEBSITE	Geoff to discuss changes in Wordpress editing with Neil. Check if tutorial available.	GEOFF
	Update 'Idiots' Guide to the Website' to reflect Wordpress changes to editing process.	GEOFF
	Update activities on the website as soon as an activity has happened.	ORGANISERS
	Update and rearrange events in What's On	ORGANISERS
	Ask other Societies to include a link to our Society on their websites.	GEOFF
	Assess wiki material and upload.	GEOFF & DAVE W
PROMOTION	Ian will check what is involved in having our website included in the magazine Trad & Now.	IAN
	We need to establish a list of online promotion sites including passwords which can be passed on in future.	PIGs (Promotion Infrastructure Group)
PROMOTIONS OFFICER	After much discussion, it was suggested an ad for a promotions officer should be placed in the next Musings. Geoff suggested it may be more useful and effective to look at putting together a new PROMOTION TEAM of 3 or 4 people, rather than look for one person.	WHO?
	Compile options for publicity, getting input from organisers	DAVID B
	Geoff to get new banner for the Merry Muse to Eileen.	GEOFF/PIERRE
NFF	More involvement in promotion needed. Give out redeemables, eg free passes for an MFS activity, so we can measure the success of our efforts.	PIGs

EVALUATION OF PROMOTION	Sheet asking dancers how they heard about the event is available for door keepers. On the website. Email completed sheets to address on sheet. Preferably do this asap after the event.	ORGANISERS
	Ask their members not to bombard new arrivals with information about other events.	ORGANISERS
VOLUME OF BANDS	Band leaders to be notified of this and requested to address problem. Dave suggested we place a box of earplugs on the front.	ORGANISERS
MEMBERSHIP	A reminder email is to be sent out shortly.	GEOFF/CHRISTINE G
	List of current members available to organisers and this should be passed on to doorkeepers.	ORGANISERS
	Difficulty finding the cost of membership on the website. Rectify.	GEOFF - DONE
	Christine G requests the door person to check handwritten membership forms to make sure all details are legible.	ORGANISERS
AGM 2019	To be set up same as last year.	GEOFF
	Organisers to address annual reports ASAP for uploading	ORGANISERS
EQUIPMENT	Photo record of items to be linked from the register.	EQUIPMENT MANAGERS
	Old gear to be offered to other groups such as Numeralla	GEOFF & DAVE
MFS 50TH ANNIVERSARY	Celebration in the Woolshed on the day of the Shearers' Ball? We need to start looking at this now.	ORGANISERS
	Updating of "A Score and a Half of Folk" to cover the last 20 years of the Society. Ray said that the earlier edition had been fairly expensive. Follow up to check on this?	WHO?
EXTRA ITEMS	Parity in cost of workshops - Colin should discuss with Committee	COLIN
	Invoices – reminder to send to MFS payments email	ORGANISERS