

# Minutes Committee Meeting 11 September 2018

**Date:** 11 September 2108 **Time:** 6:00 pm

**Location:** White Eagle Polish Club .

## 1. Welcome and Apologies

Present: Geoff Kell, Anne Mathas, Antonella Salpietro, Tina Lynam, Ian Bull

Apologies: John Hewat

## 2. Confirmation of the Previous Minutes 10 July 2018

Minutes accepted: Moved Ian Bull, Seconded Antonella Salpietro

## 3. Matters Arising Previous Minutes

Contrapop. Simon to present a proposal and budget to the committee.

Ian still to write to committee to confirm that committee members have document access.

**ACTION Ian Bull**

## 4. Confirmation of the record of out of session decisions

- a) Endorsement of CMO Concert collaboration with EOMDOT.
- b) Confirmation of decision to run Dance Workshop on 1 September 2018.

## 5. Treasurer's Report

[MFS Income and Expenditure Spreadsheet 2017-2018](#)

Add Link. **ACTION: Ian**

## 6. Correspondence

Antonella Salpietro has sent correspondence relating to the agreement between the MFS and the Canberra Mandolin Orchestra for a concert in Albert Hall on Saturday 1 September on the day of the Colonial Ball. See Attachment below.

## 7. President's Report

## 8. New Business

### 8.1 Preparation for AGM

a) Catering. Maximum of \$550 allocated for catering.

Moved. Geoff Kell, Seconded Anne Mathas. Carried. Geoff to place order with Irish Club.

**ACTION: Geoff Kell**

Ian Bull left meeting at 7.05pm and minute secretary role taken on by Geoff Kell

b) Financials: Antonella raised the issue of the differences between the EOY figures as in June monthly report (surplus) and AGM report figures needing to be reconciled. Also whether bonds held for venues should be recorded as expenditure - refer to auditor as to how to enter in books. **ACTION: Tina Lynam**

c) Tina requested that remote membership rate be revisited at AGM.

### 8.2 Sub Group Budgets and Reports

Reminder to be sent. Publish on internet what has come in. Email all members.

**ACTION: Ian Bull**

### 8.3 Equipment Spreadsheet.

GK explained the new Assets Register he has established. It has previously been fragmented as separate lists among subgroups. Now collected together online as a Google spreadsheet with separate tabs for each subgroup, a standardised column layout, and a unique number for each item. When completed a hard copy of the Assets Register will be held by a designated officer as a master checklist for auditing. Any new purchases will be added and assigned an item number.

The BDG sheet is currently up to date,

Pierre is working on bringing the Merry Muse assets list into line with new dissection format, ISD is up to date.

Contra needs to be done

Promotional sheet needs to be completed with assets such as marquee, banners etc.

Geoff Kell to circulate equipment list for comments, then upload to Members section of website. **ACTION Geoff Kell**

### 8.4 Albert Hall Hire

Antonella proposed that \$200 of the hiring fee of Albert Hall on 1 September be written against general promotional expenditure, as it was used for the Come and Try bush dance promotional class.

Proposed: Antonella Salpietro Seconded Tina Lynam. Carried. **ACTION: Notify Linda Geoff Kell to do this.**

9. Next Meeting TBA

10. Meeting closed at 8.35pm

### **Attachment A. Dance Performance with Canberra Mandolin Orchestra 1 September 2018**

28th of August 2018

Dear fellow Committee Members

As Convenor of the MFS End of Month Dance Organising Team I wish to advise you of the following.

In November 2017, I contacted the Canberra Mandolin Orchestra (CMO) to ascertain if they could be interested in holding a concert in the afternoon of 1 September 2018 in partnership with the MFS End of Month Dance Organising Team (EOMDOT).

On Monday 25 June, EOMDOT and CMO representatives met and agreed on a joint initiative for 1 September 2018.

Mark Simmons and I, as EOMDOT representatives, met again with CMO representatives on 8 August 2018 and finalised arrangements.

On the afternoon of September 2018, between 2.30pm and 4.00pm, at the Albert Hall, the CMO will hold a concert based on the history of social dance in Australia.

The CMO has invited dancers to provide dance displays to the themed tunes to be played during the concert. Colin Towns is co-ordinating the dance performance which involves ten dancers, including a number of MFS members, like Mark Simmons and myself.

The CMO intends to access the Albert Hall at around 12.30pm to set up for the concert and leave the premises at around 5pm.

Any questions, please contact me.

Kind regards  
Antonella Salpietro  
EOMDOT Covenor