

Minutes MFS Committee Meeting 3 October 2017

Date: 3 October 2017 **Time:** 5:40 pm

Location: Rugby Union Club of Canberra Turner.

1. Welcome and Apologies

Present: Geoff Kell, Tina Lynam, Matthew Gibbins. John Hewat, Ian Bull, Anne Mathas

Apologies: Antonella Salpietro

2. Confirmation of the Previous Minutes 5 September 2017

Minutes accepted as amended.

Moved by Geoff Kell, Seconded by Anne Mathas.

3. Matters Arising Previous Minutes

New run of calendars ordered and delivered and paid for. Geoff Kell.

Peter has been overseas so trifold unchanged.

No update on Stage 88 and possible introduction of charges in 2018.

Auditor obtained through H&R Block. Letter of thanks to be sent to Anne for checking before sent. Ian Bull

Bush dance group advised to provide more timely notification of events. Completed.

Contra Club to provide budget for 2017/18. Tina to follow up.

Geoff Kell still to provide invoices.

4. Confirmation of the record of out of session decisions.

Nil.

5 Action Items and Matters Arising from previous meetings and Oos decisions.

Covered above.

6. Treasurer's Report

Linda Aunela arrived at 6:27pm.

Motion to accept report.

Moved Ian Bull, Seconded John Hewat. Motion Carried.

7. Correspondence

Mail passed to Linda Aunela by John Hewat from post office box for action.

8. President's Report.

Timely minutes for meeting requested. Secretary has agreed to this. The meeting minutes are being recorded directly into Google Docs for Committee members to access.

Tina Lynam Treasurer is to be granted access to MFS Accounts for accessing, monitoring and setting up payments at Beyond Bank. Bank requires minuted committee decision.

Item Moved Geoff Kell, Seconded John Hewat.

Linda Aunela departed at 7:20 pm.

9. New Business

9.1 Website update (Geoff) Website Training. Cutover to new site.

Geoff to send out instructions for editing website and setup Ian Bull, Secretary to have edit access over website. Geoff to send instruction for managing Google Groups to Ian Bull.

Google group for organisers in subgroups should be manageable by Secretary as well as Lance and Simon. Ian to follow up with Lance and Simon.

Each group is responsible for keeping its own details on new website up to date.

Organiser Section to be created for controlled access by organisers only.

9.2 AGM follow up actions

Payments to be made to Friends of Albert Hall, 2XX and Artsound. Secretary to gather list of organisations subscribed to by the MFS.

9.3 MFS ICT Resources administration and management. Progress and Suggested way forward (IB)

Carried over.

9.4 MFS Announce

As an alternative to the MFS Announce Lance, Simon and Geoff have been working on trialling Google groups as an alternative to MFS announce.

Committee agreed to trial Google groups for two months to include Committee and organisers.

Following review of the trial of Google groups and acceptance by the committee the Google groups solution may replace MFS Announce. This is to be confirmed in December Meeting and changes to be made.

Agreed approach Moved by Geoff Kell
Seconded Tina Lynam
Carried.

Anne Mathas departed at 7:25 pm

9.5 MFS Name on Bank Account

Committee Moves to have name on Beyond bank account details changed to Monaro Folk Society Inc.

Moved Geoff Kell
Seconded: Matthew Gibbins
Carried.

9.6 John McCauley's Funeral

Card sent.

9.7 Donations to Beyond Blue and Ronald McDonald House

Donations to Beyond Blue (in memory of Katy Newmarch) and Ronald McDonald House (in memory of John McCauley).

\$100 to each charity.

Moved Geoff Kell
Seconded Tina Lynam
Carried.

9.7 Availability of TPI Certification of Currency.

To be removed from new website. Available to organisers on request to committee.

Moved. Ian Bull
Seconded. John Hewat.
Carried.

10. Next Meeting 14 November 2017

Meeting Closed 7:40.