

# Minutes MFS Committee Meeting

**Date:** 9 September 2021 **Time:** 6:00 pm

**Location:** To be confirmed. Zoom Meeting available. Zoom Link details at **Attachment A**.

**Absent:** John Hewat; Linda Aunela;

## 1. Welcome and Apologies

**Present:** David Ball (Chair); Ian Bull; Colin Towns; Rodney Peters; Peter Stringfellow; Rebecca Tarrant; Antonella Salpietro.

**Apologies:** Nil

## 2. Confirmation of the 19 August 2021 Minutes

Moved David Ball, Seconded Rebecca Tarrant. Carried.

## 3. Matters Arising Previous Minutes

Agreement that historic dance group (Ceri Teather) join the MFS, after being approached by Ceri. They subsequently decided not to take up the offer. Colin to follow up with Ceri.

Rod to resend ATO tax exemption. (Note: Ian located the form and filed following the meeting. No further action.)

David has updated Trad & Now information.. Updates to the MFS entry should occur from edition 144. Other known previous subscriptions / magazines include:

- Bush Music Club Sydney Mulga Wire <http://www.bushmusic.org.au/index.shtml>
- Melbourne Folk Club
- Traditional Social Dance Association of Victoria (TSDAV)
- Melbourne Colonial Dancers
- Federation of Australian Dance
- Victoria Folk Music Club
- Cornstalk (Folk Federation of NSW)
- Australian Social Dance Network Heather Clarke president.
- Radio 2XX
- ArtSound

Ian will send budgets and plans to the committee.

Colin advised he has archive documents etc. from Lance Court and Ian has agreed to store them. Once COVID-19 restrictions have eased, Ian will arrange for pickup.

#### **4. Confirmation of the record of out of session decisions**

Note: Colonial Ball was cancelled due to COVID-19 lockdown in ACT and NSW.

#### **5. Treasurer's Report**

Rod has sent the September financial reports to the committee.

No hall hire coming in during August and none expected for September.

Annual report reviewer's report is complete. All is ready for the AGM.

The spreadsheets are:

Report:

[https://docs.google.com/spreadsheets/d/1h\\_407LgzEvh\\_UuMX4E\\_Da0w6wj1chOye2\\_rj879Ctz4/edit#gid=1398001919](https://docs.google.com/spreadsheets/d/1h_407LgzEvh_UuMX4E_Da0w6wj1chOye2_rj879Ctz4/edit#gid=1398001919)

Accounts:

[https://docs.google.com/spreadsheets/d/1vw\\_0Po3wUk\\_mE-IG4U67NPysM3gUKvrjcSPZ9z8nq90/edit#gid=2011687610](https://docs.google.com/spreadsheets/d/1vw_0Po3wUk_mE-IG4U67NPysM3gUKvrjcSPZ9z8nq90/edit#gid=2011687610)

David Ball moved to accept the report. Seconded Colin Towns. Carried.

#### **6. Correspondence**

Sale of musical instruments email received, including accordions. To be sent on to Peter Logue, Greg Wilson and Ian Hayden.

Aylwen Garden has a harp for sale.

Committee agreed that classifieds are not for distribution via MFS announce.

#### **7. President's Report**

Nil

## **8. New Business**

**8.1 An update on having Liz Bell (Elizabeth) given Internet Banking authorisation.** In order to be able to prepare payment “batches” with the bank Liz will need to be given “full access” to the accounts. Read only access does not permit preparation of batches.

The Committee noted that Liz will not be a member of the Committee and that, under the rules of the Society, she is not permitted to make payments herself. Accordingly, she is permitted to prepare payment batches with the Bank, but shall not “process” any batch. “Process” is the terminology that is used by the Bank to record each signature to a transaction.

Rod recommended that we have Liz authorised for "create & update", which would enable her to do the most time-consuming part of her role, whilst complying with our rules that anyone, who is not a Committee member, shall not authorise payments. If it transpires that such a level of access is too restrictive, then we could later upgrade it.

**Actions.** Rod to follow up and progress with signatories.

Motion:

1. That Elizabeth Bell is authorised to be a signatory for the Society’s accounts with Beyond Bank:
2. That Elizabeth Bell is authorised to use Internet Banking with the Society’s accounts with Beyond Bank and have “full access” to those accounts.

Moved: Rodney Peters, Seconded: David Ball. Carried

## **8.2 Setting a date for the AGM; Preparations.**

Setting a date for the AGM. To include Zoom Access. The Committee agreed that the AGM is to be held on Thursday 21 October 2021, commencing at 7:00 pm.

Items to Prepare: 2020 Minutes, Reports, Budgets, Treasurer’s Report, Antonella to prepare section 73 report. Nomination forms are distributed. Membership secretary to advise mail notifications for AGM.

**8.3 The future of the Monaro Musings.** Keith Ogborn has indicated that he will be stepping down from his role as editor, and has queried the merits of continuing the newsletter at all. Amongst other things, this would also have an impact on the setting of membership fees at this year's AGM.

**Actions:** Keith may still be willing to produce an annual magazine-style digest publication as a record of the society’s activities for the year. . David Ball to discuss with Keith Ogden. Accept that as there is nothing on at the moment that not publishing the Musings the moment makes

sense. Consider, after AGM, going to a digest model as an annual or biannual record of MFS. Invite EOI at AGM for taking on Musings.

#### **8.4 ATO Form – Statement by Supplier**

ATO requires that this form be completed whenever a payment of \$75 or more is made to any entity that does not quote an ABN. This applies to all payees, whether an individual or business. It also would apply to individual(s), such as Bush Capital Band, who happen to be members of the payer organisation. Guidelines plus one-page form are at:

<https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/>

EOM have complied with the requirement and had the form completed at their most recent events. We need to ensure that BDG, ISD, SITW and Merry Muse, in particular, also routinely comply. The most reliable mechanism could be to print the form on the reverse of their tally sheet. I have brought the requirement to the attention of BDG and Merry Muse. A more formal request from the Committee is sought.

**Actions:** Ian Bull to send out link to all groups. Required for payments of \$75 or more. Need to re-inforce that the forms are available at the time payments are made.

#### **8.5 Subscription to folk Magazines and Membership of other organisations.**

David Ball to follow up.

#### **9. Next Meeting**

Meetings for 2020-2021

14 October 2021

Meeting Closed 7:45 pm

## Attachment A. Zoom Meeting

\*President MFS is inviting you to a scheduled Zoom meeting.

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Topic: MFS Committee meeting - September 2021

Time: Sep 9, 2021 06:00 PM Canberra, Melbourne, Sydney

Join Zoom Meeting

<https://zoom.us/j/7926970170?pwd=cTINS0lYbXloZkFWMXZWbUNsTmxNdz09>

Meeting ID: 792 697 0170

Passcode: 4322

One tap mobile

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