

Minutes MFS Committee Meeting

Date: 10 February 2022 **Time:** 6:00 pm

Location: To be confirmed. Zoom Meeting available. Zoom Link details at **Attachment A**.

Committee: David Ball (Chair) ; Ian Bull; Colin Towns; Rebecca Tarrant; Moir Holmes; Peter Stringfellow; Antonella Salpietro; Rita Turnbull

1. Welcome and Apologies

2. Acceptance of previous Minutes 13 January 2022

Moved David Ball, Seconded Moir Holmes. Carried.

3. Matters Arising Previous Minutes

Anniversary celebration 26 March 2022. Ian wrote to Eileen Newmarch and Pierre Sibilent and received a response from Eileen Newmarch as well as Tina Lynam. The position is that the Merry Muse was canceled for February and that musicians and performers are reluctant to participate. The 26 February end of month dance with Earthly Delights dance academy is also canceled. The committee unanimously decided not to hold the MFS Anniversary celebration on 26 March 2022.

Colin spoke regarding resumption and conditions with dance in the UK. Committee noted the reluctance of musicians and dancers to resume. Tuesday night music group and Set In Their Ways have resumed. Settlers music sessions held outdoors at Dickson have also resumed.

Peter Stringfellow has circulated a communication strategy proposal for promoting the MFS in resumption of activities. This work is being progressed with Rebecca Tarrant. David Ball suggested that we meet outside of the committee meeting cycle to review and propose next steps.

Antonella Salpietro discussed the policies and procedures previously published on the MFS website. Antonella has circulated the Risk Management Plan. This needs to be reviewed and published. Antonella also spoke to identify the MFS Announce moderators and whether the MFS Moderators' Notes had been made available to them. David Ball is a moderator and hasn't been provided with the Notes. Antonella reported that the MFS Announce Moderators' Notes

were uploaded on the old MFS website but evidently hadn't been migrated to the new website notwithstanding the committee request at the time that all material from the old MFS website be migrated to the new MFS website.

Action: Antonella Salpietro undertook to contact Matthew Gibbins who has voluntarily kept copies of the material held on the old MFS website and ask him for a copy of the MFS Announce Moderators' Notes.

Colin Towns is to circulate risk management templates. Colin Towns to take carriage of this work. Rita Turnbull to assist Colin in this work.

Celtic Choir to become a sub-group of MFS. David Ball met with the executive of the Choir and are considering winding up and joining the MFS transferring their remaining resources to the MFS.

Website update. David reported having communicated to the webmaster the committee's concerns about the handling of the issues originated when the MFS www.monarofolk.org.au was hacked in December 2021. It was agreed that if future events occurred, the webmaster would immediately inform the MFS President, redirect users to the MFS Facebook page and seek from the President wording for a message to be uploaded on the MFS website. Following the redirection to the MFS Facebook page, content may be posted on that webpage.

David has also confirmed that the backup is working and occurs every two weeks. The Wordpress backup is supplemented by backup by hosting service using two different processes.

Committee considered sending out a notice advising of website being hacked and brought down. David Ball recommended that a message summarising the matter be sent to the MFS Members through MFS Announce.

Action: David Ball undertook to prepare the email and send it to members through MFS Announce.

Peter Stringfellow had undertaken to contact Geoff Kell in relation to use of and access to the Meetup Group. Peter could not be present at this committee meeting so this item will be discussed at the next meeting.

4. Confirmation of the record of out of session decisions

5. Treasurer's Report

The spreadsheets are:

Report:

[January 2022](#)

6. Correspondence

7. President's Report

8. New Business

8.1 The committee discussed insurance for participants performing at the NFF. Moir to write to groups performers seeking completed notification of event forms prior to sending MFS certificate of currency to the NFF on behalf of groups.

8.2 New committee members

Committee members are requested to approach individuals to join the committee. MFS Announce to be made for a general announcement and specific skills such as communication, marketing, web management etc.

Other Business.

Action: Ian Bull to send out the ATO form on ABN requirement to organisers and upload it on the MFS Website.

Antonella Salpietro has provided MFS activity photos for publishing on the MFS Facebook page publicising NFF and Peter Stringfellow has uploaded them together with relevant wording.

9. Next Meeting

Meetings for 2021-2022

10 March 2022 06:00 PM

21 April 2022 06:00 PM

12 May 2022 06:00 PM

9 June 2022 06:00 PM

14 July 2022 06:00 PM

11 August 2022 06:00 PM

8 September 2022 06:00 PM

Meeting closed at 19:35

President MFS is inviting you to a scheduled Zoom meeting.

Topic: MFS committee meetings 2021-22

Time: Dec 9, 2021 06:00 PM Canberra, Melbourne, Sydney

Every month on the Second Thu, 11 occurrence(s)

Mar 10, 2022 06:00 PM

Apr 21, 2022 06:00 PM

May 12, 2022 06:00 PM

Jun 9, 2022 06:00 PM

Jul 14, 2022 06:00 PM

Aug 11, 2022 06:00 PM

Sep 8, 2022 06:00 PM

Oct 13, 2022 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://zoom.us/meeting/tJMpdughrTwoGtJvP0Nvkyjb-3MSaXQEZ7ov/ics?icsToken=98tyKuCvqjopE9eSshmBRowEBoj4b_PztmZBjbd3ii-1LTZYewn0e7FvAbNHlf3q

Join Zoom Meeting

<https://zoom.us/j/97413937206?pwd=bVNBNUZKTkRiQ1Q1YmE4K1owK0pzdz09>

Meeting ID: 974 1393 7206

Passcode: 155653

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