

Minutes MFS Committee Meeting

Date: 10 March 2022 **Time:** 6:00 pm

Location: Zoom meeting. Zoom link details at **Attachment A**.

1 Welcome and Apologies

Present: David Ball (Chair) ; Ian Bull; Colin Towns; Moir Holmes; Antonella Salpietro (left meeting at 6:13); Rebecca Tarrant; Peter Stringfellow.

Apologies: Rita Turnbull

2 Acceptance of previous Minutes 10 February 2022

Moved David Ball, Seconded Rebecca Tarrant. Carried.

3. Matters Arising Previous Minutes

David Ball to set a meeting for 21 March to discuss communications and marketing.

Antonella's work on policies and procedures to be held over until the next meeting.

Colin Towns advised that he cannot get to the risk management work he is to undertake until after Easter.

David has sent out notice to MFS Announce providing background on the hacking of the MFS website.

Wal Jurkiewicz discussed joining the committee with Ian Bull. Agreed that there is no need to attend committee meetings but could assist as required. Committee noted that communication planning could include seeking support from Artsound, 2XX and also Sam Leone (CMO)

Ian still to send out ATO form to the organisers.

The National Trust dance was confirmed as being scheduled for Saturday 9 April 2022. Colin is to confirm dancers and musicians.

7. President's Report

Covered at other items.

8. New business

8.1 NFF and Insurance. The groups relying on MFS insurance have all provided their notification forms and their lists of participants. Reminder to be sent out to organisers that no new memberships will be accepted after the end of March 2022.

8.2 Canberra Celtic Choir. Anna Brown has confirmed that the Canberra Celtic Choir has decided to dissolve itself and become a sub-group of the MFS, with remaining funds to be transferred to the MFS. The choir provided a budget and plan, including rehearsals and performances up until end June 2022. The committee approved the budget and plan and welcomes Canberra Celtic Choir to the MFS. Moved - David Ball; Seconded - Colin Towns. Carried.

Volunteer workers and directors insurance. Action: Moir Holmes to check accounts for insurance payments.

8.3 Advertising at NFF events: Moir Holmes is to arrange printing of flyer for distribution at NFF by participating groups. Groups to display banners at NFF. The possibility of using existing generic banners will be checked with Geoff Kell. Action: Moir Holmes to follow up. If new banners are needed, David Ball will follow up.

8.4 COVID Plan. David Ball has checked current public health orders. A COVID Plan is still required for society events. Current plan requires review and re-issue.

Decisions: Suppers to be allowed where allowed by the venue. Sanitiser to be available at events. It was suggested that organisers should keep a roll and have a plan describing how contacts can be informed. Groups need to advise the committee where COVID is reported at an event.

Action. David Ball to update the COVID plan.

Meeting Closed 7:31

9. Next Meeting

Meetings for 2021-2022

21 April 2022 06:00 PM

12 May 2022 06:00 PM

9 June 2022 06:00 PM

14 July 2022 06:00 PM

11 August 2022 06:00 PM

8 September 2022 06:00 PM

President MFS is inviting you to a scheduled Zoom meeting.

Topic: MFS committee meetings 2021-22

Time: Dec 9, 2021 06:00 PM Canberra, Melbourne, Sydney

Every month on the Second Thu, 11 occurrence(s)

Dec 9, 2021 06:00 PM

Jan 13, 2022 06:00 PM

Feb 10, 2022 06:00 PM

Mar 10, 2022 06:00 PM

Apr 21, 2022 06:00 PM

May 12, 2022 06:00 PM

Jun 9, 2022 06:00 PM

Jul 14, 2022 06:00 PM

Aug 11, 2022 06:00 PM

Sep 8, 2022 06:00 PM

Oct 13, 2022 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://zoom.us/meeting/tJMpdughrTwoGtJvP0Nvkyjb-3MSaXQEZ7ov/ics?icsToken=98tyKuCvqjopE9eSshmBRowEBoj4b_PztmZBjbd3ii-1LTZYewn0e7FvAbNHlf3q

Join Zoom Meeting

<https://zoom.us/j/97413937206?pwd=bVNBNUZKTkRiQ1Q1YmE4K1owK0pzdz09>

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