

# NOTICE OF MFS ANNUAL GENERAL MEETING 2020

The Annual General Meeting of the Monaro Folk Society Inc will be held online on Thursday 8th October 2020, at 7.00pm

To attend and participate in this meeting, you need to have renewed your membership of the society by submitting your 2020 membership renewal application.

**You will also need to register in advance for this meeting:**

<https://zoom.us/meeting/register/tJIqdemrrjojHtFCnKUwxJk6wi4NqiOapDSm>

**After registering, you will receive a confirmation email containing information about joining the meeting.**

All members of the Society are invited to attend. Please direct any enquiries to [secretary@monarofolk.org.au](mailto:secretary@monarofolk.org.au)

Please note that proxies are permitted - the proxy form can be filled in online and submitted at: <http://www.monarofolk.org.au/agm-2020-proxy-voting-form/>

Or downloaded, filled and emailed at: <http://www.monarofolk.org.au/wp-content/uploads/AGM-Proxy-Form-2020-FINAL-.docx>

Proxy form must be received no later than 7.00pm Tuesday 6 October.

Email to: [secretary@monarofolk.org.au](mailto:secretary@monarofolk.org.au)

The rules of the society provide that –

The ordinary business of the annual general meeting shall be –

- (a) to confirm the minutes of the last preceding annual general meeting and the last preceding general meeting;
- (b) to receive from the committee, auditor and servants of the society reports upon the transactions of the society during the last preceding financial year;
- (c) to elect the officers of the society and the ordinary committee members.

The annual general meeting may transact special business for which notice is given.

## Special Items of Business

To consider and, if thought fit, to pass the special resolutions set out in the attached notice of intention.

[Further details about these special resolutions may be found at this link.](#)

## Standing Items of Business

Setting of Membership Fees

Bank Signatories

That the signatories on the Beyond Bank account be Treasurer: (Name); Bookkeeper: (Linda Aunela); Membership Secretary: (Name); Secretary: (Name); President: (Name). Any two to sign.

Appointment of Auditor

Annual Reports

Members are invited to access copies of Annual Reports in the Members Section of the website: [monarofolk.org.au](http://monarofolk.org.au)

Unless moved otherwise, reports will be "taken as read".

Election of Committee

Please note that, under the Rules of Association:

- "1. Nomination of candidates for election as office-bearers of the society or as ordinary committee members –
1. shall be made in writing, signed by two members of the society and accompanied by the written consent of the candidate (which may be endorsed on the nomination form); and
  2. shall be delivered to the secretary of the society at or before the date fixed for the AGM at which the election is to take place.
2. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations shall be made verbally at the AGM by two members of the society, provided that the candidate(s) signifies consent.
3. If insufficient further nominations are received, any vacant positions remaining on the committee shall be deemed to be vacancies."

*If you are not a current financial member of the society, now is the time to join or renew at [monarofolk.org.au](http://monarofolk.org.au), and all members are sincerely encouraged to nominate candidates for election at the AGM and of course attend the AGM.*

All positions become vacant at the AGM. These 10 positions are:

- President
- Vice President
- Secretary
- Treasurer
- Public Officer
- Committee Members (5)

If you wish you can use the Nomination Form, or just write a letter to the Secretary with the above information and signatures.

**Further Information:** The Agenda and Reports will be uploaded over the coming weeks at: [www.monarofolk.org.au/AGM-2020/](http://www.monarofolk.org.au/AGM-2020/)

Ian Bull, Secretary, Monaro Folk Society

## **Notice of Intention to present special resolutions to the 2020 Annual General Meeting of the Monaro Folk Society (Inc.)**

Pursuant to the *Associations Incorporation Act 1991*, the Committee of the Monaro Folk Society (Inc.) provides the required 21 days' notice that it intends to put the following special resolutions to the 2020 Annual General Meeting of the society.

### **Special resolution 1 – Holding general meetings by videoconference or audioconference**

That the following rules 29A and 29B be inserted into the Monaro Folk Society's Rules of Association immediately after rule 29:

#### 29A. General meetings – method of communication

- (1) Despite any other provision of these rules, a general meeting of the society may be held using a method of communication, or a combination of methods of communication, that allows a member taking part to hear or otherwise know what each other member taking part says without the members being in each other's presence.
- (2) A person who takes part in a meeting conducted under sub-rule (1) is taken, for all purposes, to be present at the meeting.

#### 29B. Proxies

- (1) A member may vote by proxy at a general meeting conducted under sub-rule 29A(1).
- (2) No member of the society, including the presiding member for the meeting, may hold more than five proxies.
- (3) A notice appointing a proxy must be given to the secretary of the society not less than 48 hours before the time of the meeting for which the proxy is appointed.
- (4) A proxy must be a member of the society who has paid all money due and payable by the proxy to the society as at the time of the meeting for which the proxy is appointed.

and that rule 33 (2) of the Monaro Folk Society's Rules of Association be amended to read as follows:

33 (2) Except as provided under sub-rule 29B(3), all votes shall be given personally.

### **Special resolution 2 - Holding committee meetings by videoconference or audioconference**

That the following rule 23A be inserted into the Monaro Folk Society's Rules of Association immediately after rule 23:

#### 23A. Committee meeting – method of communication

- (1) Despite any other provision of these rules, a meeting of the committee may be held using a method of communication, or a combination of methods of communication, that allows a member taking part to hear or otherwise know what each other member taking part says without the members being in each other's presence.
- (2) A person who takes part in a meeting conducted under sub-rule (1) is taken, for all purposes, to be present at the meeting.

### **Special resolution 3 – Extending the period within which the annual general meeting must be held**

That rule 26(1) of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (1) The society shall at least once in each calendar year and within the period of five months of the expiration of each financial year of the society, convene an annual general meeting of its members on such a date and at such place and time as the committee thinks fit.

### **Special resolution 4 – Notice period for special resolutions**

That rule 28 of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (1) Except if the nature of the business to be dealt with at a general meeting requires a special resolution of the society, the secretary of the society must, at least 14 days before the date fixed for the holding of a general meeting of the society, cause written notice to be given to members specifying the place, time and date of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the society, the secretary of the society must, at least 21 days before the date fixed for the holding of the general meeting, cause written notice to be given to members specifying the place, time and date of the meeting and the nature of the business proposed to be transacted at the meeting.

### **Special resolution 5 – Voting requirements for passing special resolutions**

That rule 37(1) of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (1) The rules may be amended by a special resolution passed by a three quarters majority of financial members voting at a general meeting.

### **Special resolution 6 – Practices for examination of accounts**

That rule 5(4) of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (4) Any accounts kept in accordance with sub-rule (3) of this rule shall be made available by the Public Officer, to any member of the society, or to any auditor or reviewer appointed by the society.

and that rule 16(1) of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (1) The committee shall consist of:
  - (a) the office bearers of the society: and
  - (b) five ordinary members of the society, each of whom will be elected pursuant to rule 17 or appointed in accordance with sub-rule 16(4).

Note: the auditor or reviewer appointed by the society must not be a member of the society.

and that rule 26(2)(b) of the Monaro Folk Society's Rules of Association be amended to read as follows:

- (b) to receive from the committee, auditor or reviewer, appointed officials, or their representatives, and servants of the society, reports upon the transactions of the society during the last preceding financial year;

## **Special resolution 7 – Amount of annual membership fee**

That rule 11 of the Monaro Folk Society's Rules of Association be amended to read as follows:

### 11. Subscriptions

- (1) The annual membership fee of the society is \$2 or, if any other amount has been determined by an annual general meeting of the society for the next period of membership, that other amount.
- (2) The annual membership fee is payable before 1 July in any calendar year.

A handwritten signature in black ink, appearing to read 'G Kell', written in a cursive style with a horizontal line underneath.

Geoff Kell - President MFS

10/9/2020