

Minutes MFS Committee Meeting 22 January 2019

Date: 22 January **Time:** 6:15 pm

Location: RUC in Turner

1. Welcome and Apologies

Present Geoff Kell, David Ball, Ian Bull, Antonella Salpietro, John Hewat, Nelly Rogers, Matthew Gibbins, Anne Mathas

2. Confirmation of the Previous Minutes 13 November 2018

Minutes reviewed and corrections and changes recommended by Geoff, David and Antonella accepted. Motion to accept minutes moved David Ball, Seconded John Hewat. Motion Carried.

3. Matters Arising Previous Minutes

Geoff Kell still to print previous minutes for signing and uploaded to website as required by Rules of Association. The secretary is to complete this task. The secretary would notify the committee once this had been completed.

MFS website

Website support is paid for as required. \$25 per hour. Geoff described the role of the web manager in response to a request from Antonella and raised at the previous committee meeting. Expression of interest are to be requested. Need to agree on skills required. Antonella to draft expression of interest for webmaster support volunteer distribution. Moved Ian Bull Seconded John Hewat. Carried.

Treasurer Matthew Gibbins to familiarise himself with the management of the MFS Spreadsheet and acquittal process. Matthew has agreed to this.

Antonella reported that she has looked at the events register since 2016 and there are no event recorded there since that time. Organisers need to be reminded that they need to notify the committee of any external events they are going to perform at. This is to ensure that they are to be covered by MFS insurance.

The secretary undertook to send email reminder to subgroup organisers.

Geoff to arrange link to events register.

4. Confirmation of the record of out of session decisions

Nil

5. Treasurer's Report

Link distributed to Committee out of session.

[Link to January Report](#)

Moved Anne Mathas Seconded Ian Bull. Motion carried.

6. Correspondence

Lance Court and website. Addressed above in actions arising.

Colin Towns request to move ECD to 30 April from 23 April 2019. Contra Club to be asked if they would like to have an additional workshop on 23 April 2019. Committee agreed.

Moved

Antonella Salpietro, Seconded Geoff Kell. Carried.

7. President's Report

Norm Merrigan passed away in Dec 2018. Geoff planning to meet with Pam Merrigan in February planning for NFF. Tribute piece for Norm being sought for Musings.

Organisers meeting to be arranged in February.

Email to be sent by Geoff Kell to organisers to set date and location.

CAP expo fee has been paid and will be on Saturday 4 May 2019, 11 am to 4 pm.

8.1 No new business.

9. Meeting Closed 19:35

10. Next Meeting. Tuesday 12 February 6:00 pm.